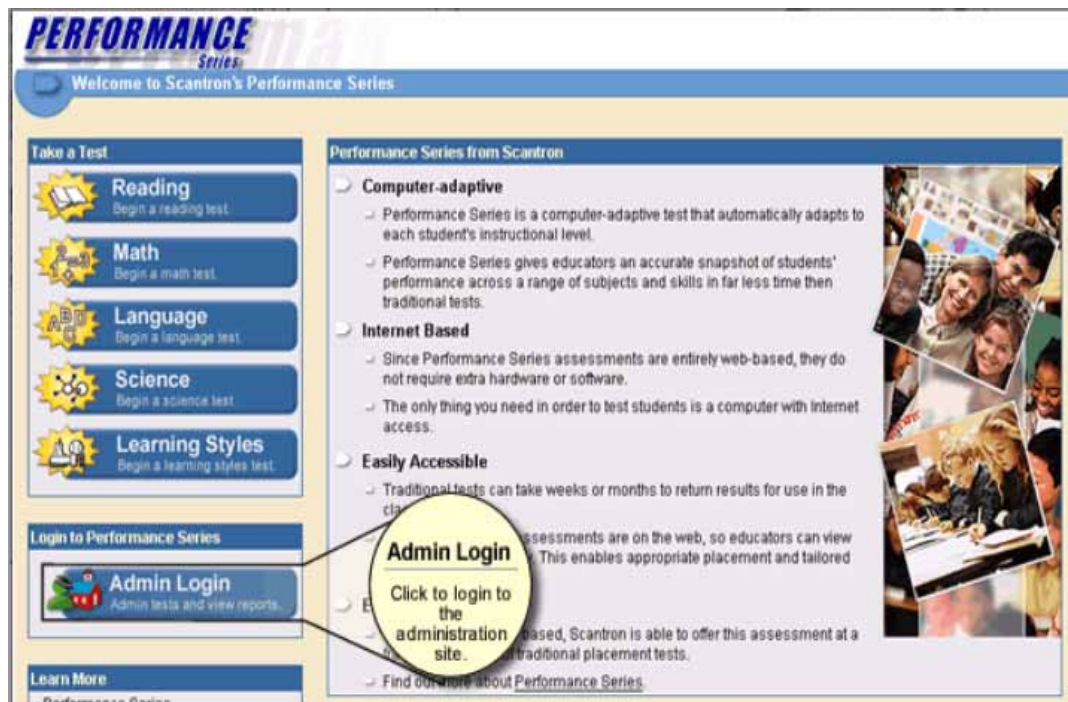



## Section 1: Login to Performance Series

1. Open an Internet browser, such as Windows Explorer.
2. Go to <http://www.edperformance.com/> and click the **Admin Login** button.



3. Enter the School/Building **Site ID**, **Staff ID** and **Password**. Then click **Login**.

Note: To login to a school/building from a top level location, click the  button located at the top right corner of the top level site home page and Select the name of the school/building to which you want to login.



Change Location


Select a Location

Select Training School District (15-2335-3570)

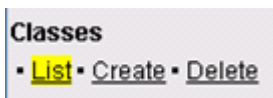
Select Training Elementary School (42-0445-3768)

## Section 2: Class Profiles

### Option 1: Access the Class Profiles from the Site Admin Area

- From the Home Page, click the  (Site Admin) tab.


- Click List under the **Classes** menu.



- Click on **Class Profile** for the class profile you want to view.

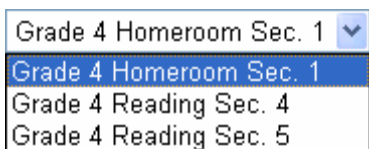
Class	Primary Staff	Grade	Students	Class Profile
Grade 6 Sec. KMoreno	none	6	1	<u>Class Profile</u>

**Option 2: Access the Class Profiles from the Classroom Area.**

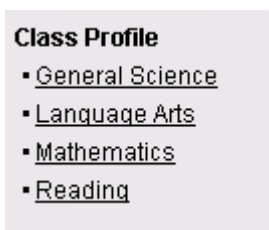
1. From the Home page, click the  (Classroom) tab.



2. Select the **Class** from the pull down menu of classes for which you want to view a profile.



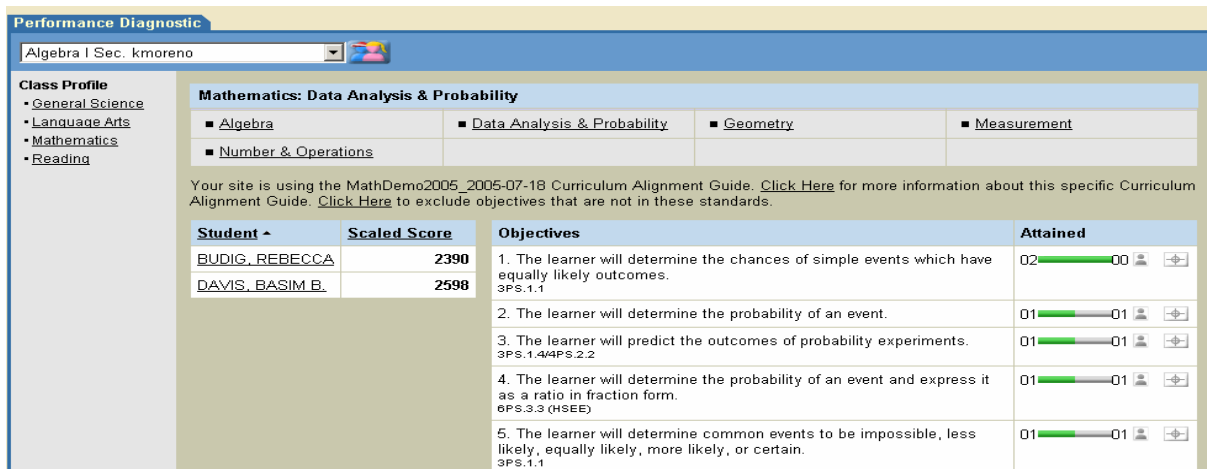
3. Then, select the Subject Area (**General Science**, **Language Arts**, **Mathematics**, or **Reading**) to view each class profile.



4. Click on the specific unit within the subject area for the profile that you want to view.

Mathematics: Number & Operations			
■ <u>Algebra</u>	■ <u>Data Analysis &amp; Probability</u>	■ <u>Geometry</u>	■ <u>Measurement</u>
■ <u>Number &amp; Operations</u>			

5. Based on your selections, the class profiles for each subject area and unit will be displayed.



6. Each standard shows a bar graph with the number of students who have mastered the standard (green bar) and the number of students who have not yet mastered the standard (white/red bar).
7. To see the specific names of students who have and have not yet mastered the objective, click on the icon next to the mastery bar graph for each objective.

Objectives	Attained
1. The learner will determine the chances of simple events which have equally likely outcomes. 3PS.1.1	02  00
2. The learner will determine the probability of an event. 3PS.1.4/4PS.2.2	01  01
3. The learner will predict the outcomes of probability experiments. 6PS.3.3 (HSEE)	01  01
4. The learner will determine the probability of an event and express it as a ratio in fraction form. 3PS.1.1	01  01

**Score Details** Help

**View Student Completion for the Selected Learning Objective** OK

Number & Operations Objective	Completion
The learner will apply ratio and proportion concepts to solve real world scenario problems. 6NS.1.2/6NS.1.3	11  14

**Students Who Completed this Objective**

<input checked="" type="checkbox"/> Goth, Gretta G.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Ipothwert, Ingrid I.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Jones, Jacob J.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Kope, Kyle K.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Osala, Omar O.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Pierson, Paul P.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Queen, Quinton Q.	<a href="#">Student Profile</a>
<input checked="" type="checkbox"/> Sheets, Susan S.	<a href="#">Student Profile</a>

**Students Who Have Not Completed this Objective**

<input type="checkbox"/> Allen, Anthony A.	<a href="#">Student Profile</a>
<input type="checkbox"/> Bennington, Barbara B.	<a href="#">Student Profile</a>
<input type="checkbox"/> Conner, Chris C.	<a href="#">Student Profile</a>
<input type="checkbox"/> Davis, Dayton D.	<a href="#">Student Profile</a>
<input type="checkbox"/> Etty, Elmer E.	<a href="#">Student Profile</a>
<input type="checkbox"/> Flippin, Frank F.	<a href="#">Student Profile</a>
<input type="checkbox"/> Hopper, Harvey H.	<a href="#">Student Profile</a>
<input type="checkbox"/> Lizzenthrope, Lucy L.	<a href="#">Student Profile</a>

### Section 3: Student Profiles

#### Option 1: Accessing Student Profiles from the Class Profiles menu

Within the Class Profile, click the Student's Name to view his/her profile for that subject area.

**Classroom Area** Student Classes Groups Performance Testing

**District Gradebook** **Performance Diagnostic**

8th Grade Sec. 1

**Class Profile**

- General Science
- Language Arts
- Mathematics
- Reading

**Mathematics: Algebra**

- Algebra
- Number & Operations
- Data Analysis & Probability

Student	Score	Standard
Black, Patrick	2846	1. The learner will apply ratio and proportion concepts to solve real world scenario problems.
Cardon, Liam	2703	

**Mathematics Diagnostic Results**

**Mathematics Test History**

Test Date: 6/22/05  
Grade: Sixth (54-541)

Unit	2%	50%	100%
Math Overall		65	
		Scaled Score: 2846	
		SEM: (54.541)	
Whole Numbers		67	
Algebra		68	
Geometry & the Coordinate Plane		69	
Measurement		69	
Data Analysis & Probability		64	

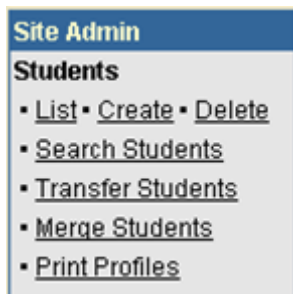
Score	2%	50%	100%
National Percentile Ranking		N/A	

**Narrative**

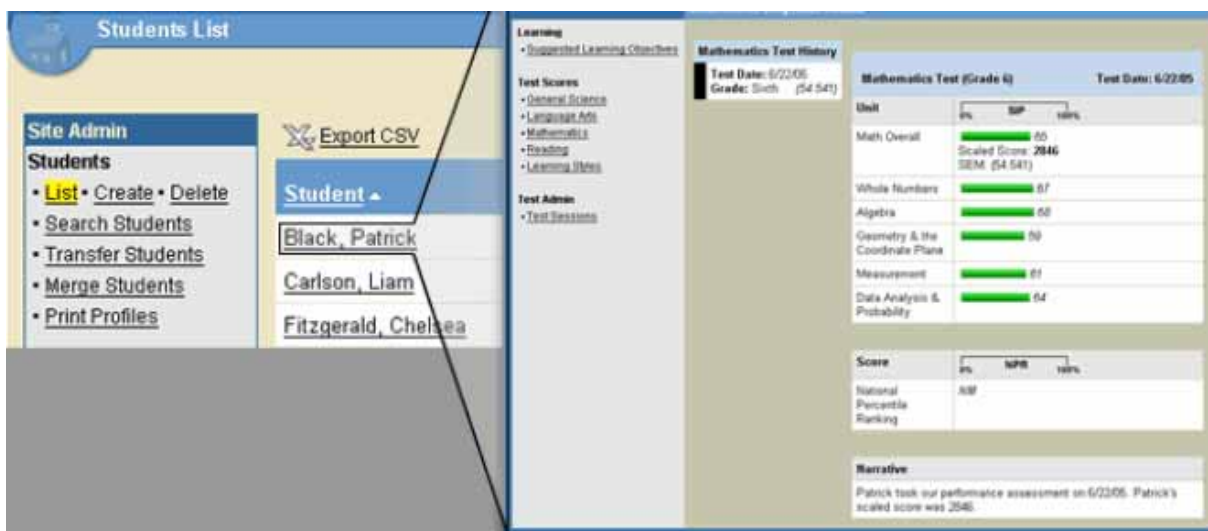
Patrick took our performance assessment on 6/22/05. Patrick's scaled score was 2846.

## Option 2: Accessing Student Profiles from the Site Admin menu

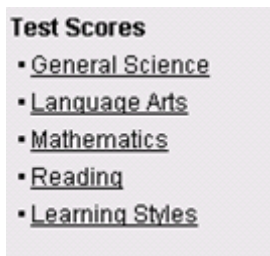
1. From the Site Admin menu, choose List under the **Students** menu.



2. Click on a Student's Name to view his/her Test Scores.
3. Click on the Performance Testing Tab.
4. Under the **Test Scores** menu, click the subject area for the desired profile.



5. To view the student's test scores in other subject areas, click on a different subject area under the **Test Scores** menu. Those test scores will be displayed.





## Section 4: Suggested Learning Objectives

1. From the Student Profile, you can view the learning objectives for the student by clicking on **Suggested Learning Objectives** under the **Learning** menu.

**Learning**  
▪ **Suggested Learning Objectives**

2. Click on the checkbox next to each Subject Area/Unit for which you want to view the Suggested Learning Objectives, or select **Toggle All Checkboxes On This Page** to check all of the boxes.

Suggested Learning Objectives		
 <b>Select Units</b> Step 1 of 3		
Select	Subject Area	Unit
<input type="checkbox"/>	General Science	Ecology
<input type="checkbox"/>	General Science	Living Things
<input type="checkbox"/>	General Science	Science Process
<input type="checkbox"/>	Language Arts	Capitalization
<input type="checkbox"/>	Language Arts	Parts of Speech
<input type="checkbox"/>	Language Arts	Punctuation
<input type="checkbox"/>	Language Arts	Sentence Structure
<input checked="" type="checkbox"/>	Mathematics	Algebra
<input checked="" type="checkbox"/>	Mathematics	Data Analysis & Probability

3. Choose the Standards coverage for the student's learning objectives by choosing how many **Next Steps Standards** you want to view per unit, and how many **Review Standards** you want to view per unit. Also, decide if you want to only include standards within the student's grade level.

Select Type of Standards for Suggested Learning Objectives

**Learning Objectives Attained**

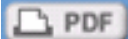
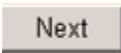
These standards will help BUDIG, REBECCA to review concepts he or she has already successfully attained.


Standard Coverage: 3 Learning Objectives Attained per unit

**Suggested Learning Objectives**

These standards will help BUDIG, REBECCA to make academic progress beyond his or her current achievement level.

Standard Coverage: 5 Suggested Learning Objectives per unit

7. To view the Suggested Learning Objectives in PDF form, click on the  icon in the top right corner of the page. Otherwise, click the  button.
8. The Student's Suggested Learning Objectives, based on his/her performance based on the Subject Area test, will be displayed. The specific standard that relates to each objective is in parentheses. Any objectives without standards in parentheses are based on national standards for the subject area.


**Personalized Learning Plan**  
Step 3 of 3
 Close

---

**Mathematics - Algebra**  
Many skills are tested in various formats and at multiple grade levels; some skill objectives are similar due to varying levels of difficulty.


**Successfully Attained**

- ☐ The learner will determine the output values of a given function.
- ☐ The learner will choose the story problem that corresponds to a given equation.
- ☐ The learner will identify the expression to be used in solving a word problem. 5AF.1.2
- ☐ The learner will solve a mathematical proportion using algebraic methods. 6NS.1.3

All appropriate Next Step Standards have been listed.

**Suggested Learning Objectives**

- ☒ The learner will determine missing or extraneous information in problem solving scenarios. 3MR.1.1/4MR.1.1/6MR.1.1/7MR.1.1 (HSEE)
- ☒ The learner will identify the output of number machines.
- ☒ The learner will read a given story problem and identify the operation needed to solve the problem.

**Targeted Instruction:** 

---

**Mathematics - Data Analysis & Probability**  
Many skills are tested in various formats and at multiple grade levels; some skill objectives are similar due to varying levels of difficulty.


**Successfully Attained**

- ☐ The learner will determine the probability of an event.
- ☐ The learner will predict the outcomes of probability experiments. 3PS.1.4/4PS.2.2
- ☐ The learner will determine the probability of an event and express it as a ratio in fraction form. 6PS.3.3 (HSEE)
- ☐ The learner will determine common events to be impossible, less likely, equally likely, more likely, or certain. 3PS.1.1

All appropriate Next Step Standards have been listed.

**Suggested Learning Objectives**

- ☒ The learner will determine events as being equally likely to occur. 3PS.1.1
- ☒ The learner will read a double bar graph. 4PS.1.3
- ☒ The learner will determine the chances of simple events which have equally likely outcomes. 3PS.1.1


**Targeted Instruction:** 



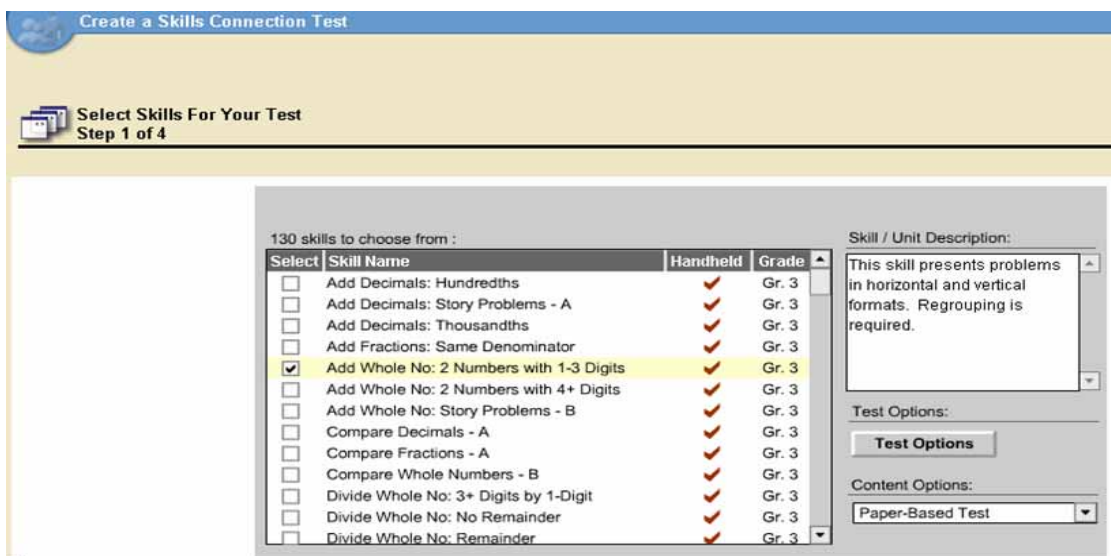
## Section 5: Targeted Instruction

1. Launch Skills Connection from either the **Class Profiles** or the **Student Profiles**

Targeted Instruction: 

by clicking on the  icon.

2. Select skills for the Test Components by clicking on the skill(s); each **Skill Name** is described in the **Skill/Unit Description** box to the right.



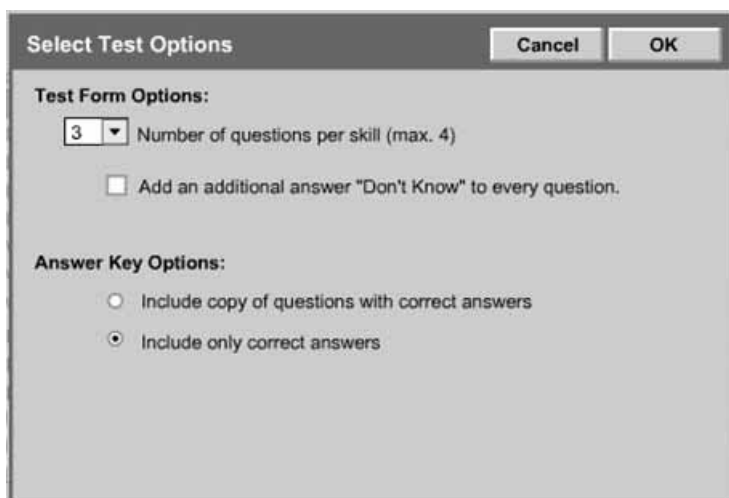
Select	Skill Name	Handheld	Grade
<input type="checkbox"/>	Add Decimals: Hundredths	✓	Gr. 3
<input type="checkbox"/>	Add Decimals: Story Problems - A	✓	Gr. 3
<input type="checkbox"/>	Add Decimals: Thousandths	✓	Gr. 3
<input type="checkbox"/>	Add Fractions: Same Denominator	✓	Gr. 3
<input checked="" type="checkbox"/>	Add Whole No: 2 Numbers with 1-3 Digits	✓	Gr. 3
<input type="checkbox"/>	Add Whole No: 2 Numbers with 4+ Digits	✓	Gr. 3
<input type="checkbox"/>	Add Whole No: Story Problems - B	✓	Gr. 3
<input type="checkbox"/>	Compare Decimals - A	✓	Gr. 3
<input type="checkbox"/>	Compare Fractions - A	✓	Gr. 3
<input type="checkbox"/>	Compare Whole Numbers - B	✓	Gr. 3
<input type="checkbox"/>	Divide Whole No: 3+ Digits by 1-Digit	✓	Gr. 3
<input type="checkbox"/>	Divide Whole No: No Remainder	✓	Gr. 3
<input type="checkbox"/>	Divide Whole No: Remainder	✓	Gr. 3

Skill / Unit Description:  
This skill presents problems in horizontal and vertical formats. Regrouping is required.

Test Options:  
**Test Options**

Content Options:  
Paper-Based Test

3. Click **Test Options** to choose the Test Form Options. Then click on Answer Key options. Then click the **OK** button.



Select Test Options

Cancel OK

Test Form Options:

3 Number of questions per skill (max. 4)

☐ Add an additional answer "Don't Know" to every question.

Answer Key Options:

☐ Include copy of questions with correct answers

☒ Include only correct answers

- Choose from the **Content Options** pull down menu to choose a Paper-Based Test or Handheld Test.

Content Options:


Paper-Based Test ▼


- When all of the options have been selected, click the **Next** button.
- Select the **Output Option**. If your account includes the Classroom Wizard handheld assessment delivery, you may choose that option. Otherwise, save as a Microsoft Word file. Then click the **Next** button.

Select an Output Option  
Step 2 of 4

Previous Cancel Next

**Output Options**

☒  Save as Microsoft Word RTF

☐  You do not have a Classroom Wizard account. The Classroom Wizard user name and password are not set up. Go to [Preferences](#) to set up.

- Enter a **Title** and **Instructions** for your document. Then click the **Save** button.

Provide Details for Your Test Set  
Step 3 of 4

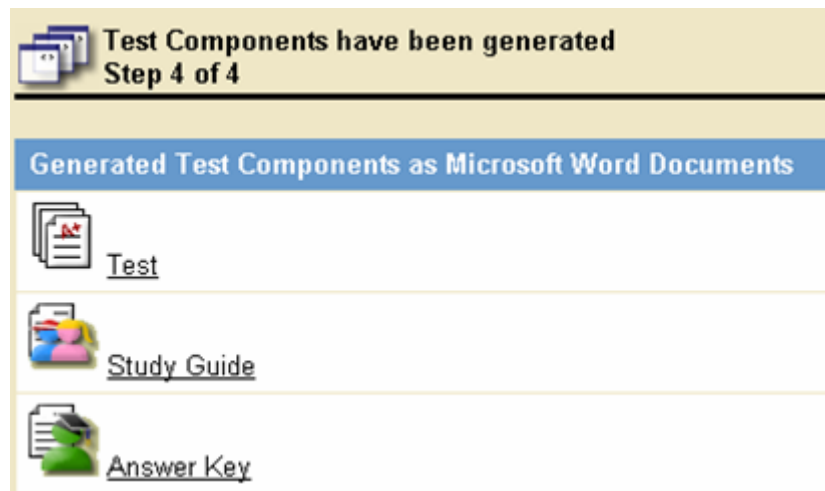
**Microsoft Word Options**

<b>Title:</b>	Two digit numbers *
<b>Instructions:</b>	Read each question carefully and select the correct answer. *

8. Select the type of Test Component(s) you want to create. After opening and viewing that component then select file and exit. This will take you back to Skills

Connection where you may view the other components, or click the

Close



9. Select  Test to create a **Test** in an editable Word file.

Two digit numbers 07/16/2005	
<b>Student Name:</b>	_____
<b>Class:</b>	_____
<b>Date:</b>	_____
<b>Instructions:</b>	<b>Read each question carefully and circle the correct answer.</b>
<p>1. <math>21 + 89 = ?</math></p> <p>A. 101</p> <p>B. 100</p> <p>C. 1010</p> <p>D. 110</p>	



10. Select Study Guide to create a **Study Guide** in an editable Word file.

Study Guide

Two digit numbers  
07/16/2005

**Add Whole No: 2 Numbers with 1-3 Digits**  
Adding two numbers with more than one digit (columns of numbers) often requires regrouping (carrying, trading, or renaming). Regrouping occurs when the total of the numbers in a column (i.e., ones position) is equal to or greater than ten. Problems are presented in both vertical and horizontal formats.

It may be beneficial to verify that the student understands regrouping. The following is a step-by-step example of a problem that requires regrouping.

Solve:  $567 + 135 = ?$

(1)	(2)	(3)	(4)
567	567	567	567
+ 135	+ 135	+ 135	+ 135
<hr/>	<hr/>	<hr/>	<hr/>
	2	02	702

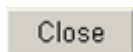


11. Select Answer Key to create an **Answer Key** in an editable Word file.

Two digit numbers  
Answer Key  
07/16/2005

1.	C	Add Whole No: 2 Numbers with 1-3 Digits
2.	D	Add Whole No: 2 Numbers with 1-3 Digits
3.	C	Add Whole No: 2 Numbers with 1-3 Digits
4.	A	Add Whole No: 2 Numbers with 1-3 Digits

12. Save/Print the Test Components from the pull down File menu. Then click the



button when all files have been saved/printed.